



proofreading . copy-editing

Jill French, 7 Merrick Way, Chandler's Ford, Hampshire, S053 4QT
07707905509. jf@jfeditorial.com . jfeditorial.com

I provide proofreading and copy-editing to clients in and beyond the publishing industry. I have a range of editorial experience, am an Advanced Professional Member of the Society for Editors and Proofreaders (SfEP) and have qualifications from the SfEP and the Publishing Training Centre. I have strong subject knowledge in education, IT and training from over 16 years' work in the public and business sectors.

- business
- computing
- education
- eLearning
- fiction
- human resources
- information analysis
- management
- philosophy
- self-help
- social research
- statistics

I specialise in editing in these and related fields, but have also edited other subjects; examples of my editorial work are listed below.

Selected experience: fiction books

Goldie Vicki, 2018 *Blind Witness*, Victorina Press.

Lee Verity, 2018 *Artolan Slime and the Mystery of the Blue Ghost Lady*, Pegasus Publishers.

Geddes-Ward, 2006 *The Kiss of Two Worlds*, Winged Feet Productions, Hemel Hempstead.

Selected experience: non-fiction books

Crafts Nicholas, 2018 *Forging Ahead, Falling Behind and Fighting Back*, CUP.

Komel Mirt, (ed.), 2019 *The Language of Touch*, Bloomsbury.

Davidson and Damousi, (eds), 2019 *A Cultural History of the Emotions in the Modern and Post-Modern Age (1920-2000+)*, Bloomsbury.

Selected experience: articles and training material

Po-Cien and Wu, 2018 "The impact of work–family programs on work–family facilitation and role performance: the dual moderating effect of gender" *Asia Pacific Journal of Human Resources*.

Po-Chien, Wu and Liu, 2018 "Do High-Performance Work Systems Really Satisfy Employees? Evidence from China" *Sustainability*, MDPI, Open Access Journal, vol. 10(10), pages 1-14, September.

Hampshire Inspection and Advisory Service (HIAS) 2017. *Primary Science News* Hampshire County Council, Winchester.



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HIAS, 2017. *Secondary News* Hampshire County Council, Winchester.
HIAS, 2017. *Reducing Teacher Workload* Hampshire County Council, Winchester.
HIAS, 2017. *Primary Geography News* Hampshire County Council, Winchester.

Selected experience: business documents, and elearning

Jacobs, 2016. Major Planning Application.
Solent NHS Trust, 2015. *Speech and Language Tracker* Adult Services NHS Southampton.
Solent NHS Trust, 2015. *Speech and Language PowerPivot* NHS Southampton.
PHT, 2012. *Protecting Vulnerable Adults* NHS Portsmouth.
PHT, 2012. *Digital Dictation* NHS Portsmouth.
PHT, 2010. *RiO Clinic Management* NHS Portsmouth.
PHT, 2010. *RiO Inpatients* NHS Portsmouth.
PHT, 2009. *Casenote Tracking* NHS Portsmouth.
PHT, 2008. Learning and Development NESC Bid Project NHS Portsmouth.

Experience

Have experience of working with publishers, businesses and independent authors.
Knowledge of conventions, jargon, style sheets, acronyms and both UK and US English.

Selected qualifications and awards

SfEP Copy-editing Headway,	SfEP Proofreading Introduction,
SfEP Copy-editing Introduction,	PRINCE 2 Practitioner,
Developmental Editing,	Qualified Teacher Status,
SfEP Fiction Editing,	Microsoft Master,
SfEP Proofreading Mentorship,	MSc Computing for Business,
SfEP Proofreading Progress,	MPhil Factors influencing management
Publishing Training Centre Basic	of hospitality in hospitals.
Proofreading,	

Recent clients include

Bloomsbury.	Macau University.
CUP.	Jacobs Ltd.
David Starkie, Independent author.	Solent NHS Trust.
HIAS, Hampshire County Council.	Portsmouth Hospitals NHS Trust.